

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910-31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE		
Date:	2 September 2020	
1. From:	Commanding Officer, Naval Base Kitsap	
3. To:	(b)(6) USN	
REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING		
(4a)	Separation by Reason of Misconduct - Drug Abuse, as evidenced by positive urinalysis on or about 13 July 2020.	MILPERSMAN REFERENCE
(4b)		
(4c)		
Least Favorable Characterization of Service Possible is General (Under Honorable Conditions)		
If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.		
YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)		<input type="checkbox"/> ELECT <input type="checkbox"/> EXC <input type="checkbox"/> WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. <i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i>		(b)(6)
6. To submit a written statement for consideration by separation authority.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i>		
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. <i>(Failure to appear without good cause constitutes a waiver to be present at administrative board.)</i>		
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.		
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.		
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.		

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel: N/A	18. Address of Military Counsel: N/A	19. Phone Number: N/A
--	---	------------------------------

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

- | | | | |
|--|--------------------------|--------------------------|-------------------------------------|
| 20. Do you intend to file an appeal? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 21. Do you request separation before your appeal is decided or time for appeal has passed? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 10 SEP 20
---	--	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 8 SEP 20
---	---	---------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: BSEP20
---	---	-------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 10 December 2019

1. From: Commanding Officer, USS GERALD R. FORD (CVN 78) 2. UIC: 23173
 3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by admitted possession of Lysergic Acid Diethylamide (LSD) in the NCIS interview of (b)(6)

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserves to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MRPERSMAN 1910-188 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 1 of 2

Enclosure (2)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a standing member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
N/A	N/A	N/A

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		
20. Do you intend to file an appeal?	YES	NO
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR CIVILIAN DIRECTOR)		
22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 13 Dec 19
LCDR, JACC, USN, by direction		

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI): (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 13 DEC 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 13 DEC 19

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)**

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 28-Oct-2019

1. From:	Commanding Officer, Naval Medical Center Camp Lejeune	2. UIC:	68093
3. To:	(b)(6)		

REASONS FOR ADMINISTRATIVE SEPARATION PROCESSING MILPERSMAN REFERENCE

(4a) SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE - Evidence by positive urinalysis dated 24 September 2019, THC.	1910-146
(4b)	
(4c)	

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	ELECT	WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. <i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i>		(b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i>		
8. To request an administrative board. <i>(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)</i>		
9. To representation at an administrative board by qualified counsel.		
10. To representation at an administrative board by civilian counsel at your own expense.		

If applicable, to request transfer to Fleet Reserve/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) ... PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel: <i>CAPT</i> (b)(6)	18. Address of Military Counsel: <i>LSSS DSC Camp Lejeune</i>	19. Phone Number: (b)(6)
--	--	---------------------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
---	--	-----	----	-----

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------------------	--------------------------	--------------------------	-------------------------------------

21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--	--------------------------	--------------------------	-------------------------------------

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")			
--	--	--	--

22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: <i>29 Oct 19</i>
---	--	-----------------------------------

MEMBER CERTIFICATION			
----------------------	--	--	--

ACKNOWLEDGE RECEIPT OF THIS NOTICE			
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Name (Last, First, MI) (b)(6)	27. Date: <i>29 Oct 2019</i>	

MY RESPONSE TO THIS NOTICE IS COMPLETE.			
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Name (Last, First, MI) (b)(6)	30. Date: <i>4 Nov 2019</i>	

COUNSEL CERTIFICATION (IF APPLICABLE)			
31. Counsel's Name (Last, First, MI) <i>N/A</i>	32. Counsel's Signature: <i>N/A</i>	33. Date: <i>N/A</i>	

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 7-Jul-2020

1. From:	CAPT (b)(6)	USS ANCHORAGE (LPD 23)	2. UIC: 3015A
3. To:	(b)(6)		

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a)	SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY ADMISSION OF USE DURING NJP HELD ON 07JUL2020.	1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT WAIVE

- 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
- 6. To submit a written statement for consideration by separation authority.
- 7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified document/s will be summarized in unclassified form.)
- 8. To request an administrative board, if you have 6 or more years of total active and/or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)
- 9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and/or reserve military service.
- 10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
- 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
- 12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and/or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE:

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT) INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 7 July 20
---	--	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. (b)(6)	27. Date: 8 JULY 20
---	------------	----------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 10 JULY 20
---	---	-----------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERNS 1910-31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 26-Mar-2019

1. From: Commanding Officer, Naval Medical Center San Diego, California

2. UIC: 00259

3. To: (b)(6) U.S. Navy, XXX-XX (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by reason of Misconduct - Drug Abuse as evidenced by Military Police report for possession of Tetrahydrocannabinol (THC) dated (b)(6) and CO's NJP of 22 February 2019 for violation of UCMJ, Article 112a - Wrongful use, introduction and possession of a controlled substance.

1910-146

(4b) Separation by reason of Alcohol Rehabilitation Failure as evidenced by Substance Abuse Treatment letter dated 17 December 2018.

1910-152

(4c) N/A

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

(b)(6)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below-named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

EVILIVE CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	NA
--	--	-----	----	----

20. Do you intend to file an appeal?

21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6)	(b)(6)	24. Date: 28 MAR 19
---	--------	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 28 MAR 19
---	---	----------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 29 MAR 19
---	---	----------------------------

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERNS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 31 May 19

1. From: Commanding Officer, Naval Medical Center Portsmouth	2. USC: 00183
3. To: (b)(6) USN, XXX-XX-[REDACTED]	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING	MILPERSMAN REFERENCE
(4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by your positive urinalysis dated 5 April 2019, of THC, a Schedule I controlled substance.	1910-146
(4b) REASON	
(4c) REASON	

Local Favorable Characterization of Service Possible in Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	ELECT	WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)	(b)(6)	
6. To submit statements to the administrative board or to the separation authority in lieu of a board.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)		
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)		
9. To representation at an administrative board by qualified counsel.		
10. To representation at an administrative board by civilian counsel at your own expense.		
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-coat) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

DCO SE

18. Address of Military Counsel:

(b)(6)

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES NO N/A

20. Do you intend to file an appeal?

21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

(b)(6)

LT, JAGC, USN, By direction

31MAY19

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

26. Service Member's Signature:

(b)(6)

27. Date:

4JUN19

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

(b)(6)

30. Date:

12JUN19

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
 NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 19 December 2019

1. From: COMMANDING OFFICER, HELICOPTER SEA COMBAT SQUADRON THREE	2. DDC: 09822
3. To: (b)(6) USN, DODD (b)(6)	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a)

SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY DRUG LAB RESULTS DATED 9 DECEMBER 2019.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

EFFECTIVE

WAIVED

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (b)(6)
 (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit a written statement for consideration by separation authority.

7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board, if you have 6 or more years of total active and/or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)

9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and/or reserve military service.

10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active and/or reserve military service.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction in reduced pay grade upon transfer may be directed. If you are being processed for misconduct, Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and/or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	NIA
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")		24. Date:
22. Certifier's Name (Last, First, MI): (b)(6) CAPT, USN, CO	23. (b)(6)	24. Date: 10 DEC 19

MEMBER CERTIFICATION		27. Date:
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		27. Date: 27 DEC 19
25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	27. Date: 27 DEC 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.		30. Date:
28. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	30. Date: 27 DEC 19
COUNSEL CERTIFICATION (IF APPLICABLE)		33. Date:
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERNS 1910/31 (Rev. 06-2015) **PREVIOUS EDITIONS ARE OBSOLETE**

ADMINISTRATIVE BOARD PROCEDURE

Date: 24-Apr-2019

1. From:	Commanding Officer, Naval Medical Center San Diego, California	2. UIC:	00259
3. To:	(b)(6) U.S. Navy, XXX-XX(b)(6)		

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(4a)	Separation by Reason of Misconduct - Drug Abuse as evidenced by the positive urinalysis results for tetrahydrocannabinol (THC) dated 4 October 2018 and personal statement made at Disciplinary Review Board dated 19 November 2018.	MILPERSMAN REFERENCE:	1910-146
------	--	-----------------------	----------

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-160 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING (FINAL AND INAPPROVABLE) RIGHTS:		ELECT	WAIVE
5.	To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. <i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i>	(b)(6)	
6.	To submit statements to the administrative board or to the separation authority in lieu of a board.		
7.	To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i>		
8.	To request an administrative board. <i>(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)</i>		
9.	To representation at an administrative board by qualified counsel.		
10.	To representation at an administrative board by civilian counsel at your own expense.		
11.	If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPIERSMAN 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are respondents not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge or completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")		24. Date:
22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 24 APR 19

MEMBER CERTIFICATION		25. Date:
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		26. Service Member's Signature: (b)(6)
27. Service Member's Name (Last, First, MI) (b)(6)	28. Service Member's Signature: (b)(6)	29. Service Member's Signature: (b)(6)
30. Date: 24 APR 19	31. Date: 24 APR 19	32. Date: 25 APR 19

COUNSEL CERTIFICATION (IF APPLICABLE)		33. Date:
34. Counsel's Name (Last, First, MI)	35. Counsel's Signature: (b)(6)	36. Date: 25 APR 19

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 25 September 2019

1. From: Commanding Officer, Training Support Center San Diego

2 UIC: 61690

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION		MILPERSMAN REFERENCE
(4a)	Separation by reason of Drug Abuse as evidenced by VUCMJ Article 112a - Wrongful use of a controlled substance (Marijuana) on or about 24 June 2019 (102ng); and on or about 19 August 2019 (29ng).	MILPERSMAN 1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-169 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING RIGHTS (INITIAL APPROVAL IF REQUESTED)

- 6. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
- 7. To submit statements to the administrative board or to the separation authority in lieu of a board.
- 8. To obtain copies of documents that will be forwarded to the separation authority supporting the basis of the proposed separation. (Classified documents will be summarized in unclassified form.)
- 9. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
- 10. To representation at an administrative board by qualified counsel.
- 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend respondent in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE

ENCLOSURE (2) Page 1 of 2

(GE(2))

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recuperation of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION ARREST INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	INAPL
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

COMMANDER CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION OF)		24. Date:
22. Certifier's Name (Last, First, MI): (b)(6)	(b)(6)	26 SEP 19

MEMBER CERTIFICATION		27. Date:
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		26 SEP 19
25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	26 SEP 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.		28. Service Member's Name (Last, First, MI) (b)(6)	29. Counsel's Signature: (b)(6)	30. Date: 26 SEP 19
COUNSEL CERTIFICATION (IF APPLICABLE)		31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPIERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 8 April 2019

1. From:	Commanding Officer, USS DWIGHT D. EISENHOWER (CVN 69)	2. UIC:	03369
3. To:	(b)(6) USN, XXX-XX(b)(6)		

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(MILPERSMAN REFERENCE)

(4a)	SEPARATION BY REASON OF MISCONDUCT - COMMISSION OF A SERIOUS OFFENSE - AS EVIDENCED BY YOUR VIOLATIONS OF THE UCMJ ARTICLE 120- SEXUAL ASSAULT AND ARTICLE 128- ASSAULT CONSUMMATED BY BATTERY ON OR ABOUT 5 DECEMBER 2018.	1910-142
------	---	----------

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-165 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPIRS 1910/31 (Rev. 08-2015)**

**Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE**

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	IF (N/A)
---	--	-----	----	----------

20. Do you intend to file an appeal?
21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMAND CERTIFICATION (COMMANDING OFFICER OR (b)(6))

22. Certifier's Name (Last, First, MI): (b)(6) LNC, USN, By Direction	24. Date: <i>09APR19</i>
--	---------------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	27. Date: <i>09APR19</i>
---	--------	---------------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: <i>09APR19</i>
---	---	---------------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910131 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE

Date: 27-Mar-2020

1. From: Commanding Officer, USS NIMITZ (CVN 68)	2. UIC: 03368
3. To: (b)(6) USN	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(4a)	MILPERSMAN REFERENCE
Defective enlistments or inductions - fraudulent entry into naval service as evidenced by MEPS documents dated 20 June 2016, and admissions at MCDRB, XOI, and NJP.	1910-134
(4b) Separation by reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results report dated (b)(6) Criminal Investigation Division case control number (b)(6) (b)(6) and admissions at MCDRB, XOI, and NJP.	1910-146
(4c) Separation by reason of Alcohol Rehabilitation Failure as evidenced by failure to comply with and complete the medically prescribed and command-approved aftercare plan that was issued upon completing SARP treatment.	1910-152

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

- | | | |
|---|--------|-------|
| 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
<i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i> | ELECT | WAIVE |
| 6. To submit statements to the administrative board or to the separation authority in lieu of a board. | (b)(6) | |
| 7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.) | | |
| 8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.) | | |
| 9. To representation at an administrative board by qualified counsel. | | |
| 10. To representation at an administrative board by civilian counsel at your own expense. | | |
| 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved. | | |

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE

Page 1 of 2

ENCL (2)
Exhibit 2

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence. (b)(6)
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reserves not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute lenient characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to confinement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

- | | | | |
|--|--------------------------|--------------------------|-------------------------------------|
| 20. Do you intend to file an appeal? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 21. Do you request separation before your appeal is decided or time for appeal has passed? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6)	(b)(6)	24. Date: 27 Mar 2020
LNC, By direction		

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature (b)(6)	27. Date: 27 Mar 2020

MY RESPONSE TO THIS NOTICE IS COMPLETE:

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature (b)(6)	30. Date: 03 APR 2020
---	--	--------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature	33. Date:
--------------------------------------	-------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Document
NAVPERS 1510131 (Rev. 08-2018) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

NOTICE OF THE PROCEDURE FOR

Dates 03-Mar-2020

4. From: Commanding Officer, Assault Craft Unit TWO
3. To: (b)(6) USN, Box (b)(6)

2 UIC 53210

REASON FOR ADMINISTRATIVE SEPARATION REQUESTS

卷之三

- (4b) Separation by reason of Misconduct - Driv-Africa is suspended by positive minanalysis results, Navy Drug Lab report on 02 March 2020 (b)(6)

19104145

149

{4c}

Least Favorable Characterization of Service Possible Is General (Under Honorable Conditions)

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody in control of the U.S. Navy. If applicable, MILPERSMAN 1910-162 is not available for administrative separation processing.

OUR APPOINTMENT COULD NOT BE MORE CONVENIENT. WE ARE LOCATED IN THE HEART OF THE CITY.

- (b)(6)

 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
 6. To submit a written statement for consideration by separation authority.
 7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)
 8. To request an administrative board. If you have 6 or more years of total active and/or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at an administrative board.)
 9. To representation at an administrative board by qualified counsel. If you have 6 or more years of total active and/or reserve military service.
 10. To representation at an administrative board by civilian counsel at your own expense. If you have 6 or more years of total active or reserve military service.
 11. If applicable, to request transfer to Fleet Reserve/Retired Reserve List understanding that you have the right to an administrative board to represent yourself in your current or previous pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed. If you are being processed for misconduct, Members must have 20 years of creditable active duty service to seek. Approval for transfer to the Fleet Reserve/Retired Reserve List is at the sole discretion of the Secretary, and your request may be denied.
 12. To general court-martial convening authority (GCMCA) review. If you have less than 8 years of total active and/or reserve military service, GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. (Selected GCMCA or higher assumes separation authority responsibility).

**FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE**

Page 1 of 2

Enclosure (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPER 1910/31 (Rev. 08-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. For members in active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are removed from active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IFR, you are advised that characterization of service upon transfer to the IFR, also, will constitute tentative characterization of service upon discharge or completion of basic service obligation; unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IFR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below-named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT-INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR HIS DIRECTOR)

22. Certified's Name (Last, First, MI): (b)(6)	(b)(6)	24. Date: 3/13/2024
---	--------	----------------------------

MEMBER CERTIFICATION

ACKNOWLEDGE RECEIPT OF THIS NOTICE

25. Service Member's Name (Last, First, MI) (b)(6)	26. Signature Member's Signature (b)(6)	27. Date: .02 APR 2024
---	--	-------------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature (b)(6)	30. Date: .02 APR 2024
---	--	-------------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature	33. Date:
--------------------------------------	-------------------------	-----------

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 2 of 2

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITION**

Supporting Directive MIL-PERSMAN 1910-402/404

Digitized by srujanika@gmail.com

Date: 30-Oct-2020

1. From: COMMANDING OFFICER, STRIKE FIGHTER SQUADRON NINE SEVEN

2. UIC: 63923

3. To: (b)(6) LSN

REASONS FOR DRUGS IN THE SEPARATION PROCESSING

EMERGENCE AND COEXISTENCE

- (4a) SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE

- 145

- (4G)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE BELOW RIGHTS WITHIN THE PROVIDED BLOCKS

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)

6. To submit a written statement for consideration by separation authority.

7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)

9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.

10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE**

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserves, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------------------	--------------------------	--------------------------	-------------------------------------

21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--	--------------------------	--------------------------	-------------------------------------

22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 30 Oct 2020
---	--------------------------------------	--------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	27. Date: 30 Oct 2020

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	30. Date: 30 Oct 2020

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION OF SEPARATION		REASON FOR SEPARATION	MILPERSMAN NUMBER
Date:	06-Oct-2020		
1. From:	COMMANDING OFFICER, NIMITZ OPERATIONAL INTELLIGENCE CENTER	2. UIC:	53260
3. To:	(b)(6) USN		
(4a) SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE as evidenced by positive urinalysis report dtd. 11 September 2020.		1910-146	
(4b)			
(4c)			

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING RIGHTS AND REMEDIES:	
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (b)(6) <i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i>	
6. To submit a written statement for consideration by separation authority.	
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i>	
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. <i>(Failure to appear without good cause constitutes a waiver to be present at administrative board.)</i>	
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.	
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.	
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.	
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer, having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.	

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

NOTIFICATION

13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

22. Certifier's Name (Last, First, MI): (b)(6) CAPT, USN	23. Certifier's Signature: (b)(6)	24. Date: 6 Oct 20
---	--	-----------------------

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6) USN	(b)(6)	27. Date: <i>Hart 20</i>

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6) USN	(b)(6)	30. Date: <i>14 Oct 20</i>

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERNS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 17 DECEMBER 2019

1. From:	COMMANDING OFFICER, FLEET READINESS CENTER SOUTHWEST	2. UIC:	44326
3. To:	(b)(6) USN		

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(4a) Separation by Reason OF Misconduct - Drug Abuse as evidenced by positive urinalysis of 22 November 2019.	MILPERSMAN REFERENCE	1910-146
---	----------------------	----------

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions)

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

- | | | | |
|---|--------|-------|-------|
| 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) | (b)(6) | ELECT | WAIVE |
| 6. To submit a written statement for consideration by separation authority. | | | |
| 7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.) | | | |
| 8. To request an administrative board, if you have 6 or more years of total active and/or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.) | | | |
| 9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and/or reserve military service. | | | |
| 10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service. | | | |
| 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved. | | | |
| 12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and/or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-B32) for review. If elected, GCMCA or higher assumes separation authority responsibility. | | | |

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 1 of 2

ENCLOSURE (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) **PREVIOUS EDITIONS ARE OBSOLETE**

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. *We*
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel: *N/A* 18. Address of Military Counsel: *N/A* 19. Phone Number: *N/A*

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK) YES NO N/A

20. Do you intend to file an appeal?

21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): *(b)(6)* 23. Certifier's Signature: *(b)(6)* 24. Date: *17DEC19*

LTJG, USN, By Direction

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): *(b)(6)* 26. Service Member's Signature: *(b)(6)* 27. Date: *17 Dec 19*

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): *(b)(6)* 29. Service Member's Signature: *(b)(6)* 30. Date: *17 Dec 19*

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI): *(b)(6)* 32. Counsel's Signature: *(b)(6)* 33. Date: *(b)(6)*

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 2 of 2

ENCLOSURE (1)

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

Date: 4/15/2019

1. From: Commanding Officer, Naval Medical Center Portsmouth

2. UIC: 00183

3. To: (b)(6) USN, XXX-XX

(4a)

Separation by Reason of Misconduct - Drug Abuse as evidenced by your positive urinalysis dated 25 March 2019, of Cocaine, a Schedule II controlled substance.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-188 is not a reason for administrative separation processing.

- (b)(6)
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
 6. To submit statements to the administrative board or to the separation authority in lieu of a board.
 7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
 8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
 9. To representation at an administrative board by qualified counsel.
 10. To representation at an administrative board by civilian counsel at your own expense.
 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2015)**

**Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE**

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

DSO SE

18. Address of Military Counsel:

DSO SE

19. Phone Number:
(b)(6)

20. Do you intend to file an appeal?

21. Do you request separation before your appeal is decided or time for appeal has passed?

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

(b)(6)

(By direction)

4-15-19

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

26. Service Member's Signature:

(b)(6)

27. Date:

4-15-19

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

(b)(6)

30. Date:

16 APR 19

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

DSO SE

(b)(6)

NOT DETAILED (ONLINE)

33. Date:

16 APR 19

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 24 September 2019

1. From:	Commanding Officer, Naval Mobile Construction Battalion FIVE (NMCB 5)	2. UIC:	55115
3. To:	(b)(6) U.S. Navy		

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING MILPERSMAN REFERENCE

(4a) SEPARATION BY REASON OF MISCONDUCT: DRUG ABUSE AS EVIDENCED BY THE POSITIVE URINALYSIS OF 12 AUGUST 2019 AND NAVPERS 16267 REPORT AND DISPOSITION OF OFFENSES (REFUSED NJP).	1910-146
---	----------

(4b)	
------	--

(4c)	
------	--

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-146 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	<input type="checkbox"/> ELECTED	<input type="checkbox"/> WAIVED
--	----------------------------------	---------------------------------

- | | |
|---|--------|
| 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
<i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i> | (b)(6) |
| 6. To submit statements to the administrative board or to the separation authority in lieu of a board. | |
| 7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i> | |
| 8. To request an administrative board. <i>(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)</i> | |
| 9. To representation at an administrative board by qualified counsel. | |
| 10. To representation at an administrative board by civilian counsel at your own expense. | |
| 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved. | |

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have selected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)		
22. Certifier's Name (Last, First, MI): (b)(6) By direction	23. Certifier's Signature: (b)(6)	24. Date: 04sep19

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE		
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 24sep19

MY RESPONSE TO THIS NOTICE IS COMPLETE		
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 24sep19

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 06-2015) . PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 27 Jan 2020

1. From:	Commanding Officer, Training Support Center San Diego	2. UIC:	61690
3. To:	(b)(6) USN		
REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING			MILPERSMAN REFERENCE
(4a)	Misconduct- Drug Abuse as evidenced by wrongful possession and use of Marijuana (THC), a schedule I controlled substance on or about 20 November 2019 (20ng) and 12 December 2019 (88ng).	MILPERSMAN 1910-146	
(4b)			
(4c)			
Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.			
If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.			
YOU ARE ENTITLED TO THE FOLLOWING ACTIONS IN AN APPROPRIATE SEQUENCE:			
b. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)			
c. To submit statements to the administrative board or to the separation authority in lieu of a board.			
d. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)			
e. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to present at the administrative board.)			
f. To representation at an administrative board by qualified counsel.			
g. To representation at an administrative board by civilian counsel at your own expense.			
h. If applicable, to request transfer to Fleet Reserve/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction in a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.			

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE

Page 1 of 2

GE(2)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued on back)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reserves not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserves and you participate satisfactorily as a drilling member of Selected Reserves for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you do not submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserves to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for repayment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel: (b)(6) LT JAGC, USN	18. Address of Military Counsel: DSO West, San Diego, CA	19. Phone Number: (b)(6)
CONTINUATION OF APPLICANT INFORMATION/RESPONDENT INFORMATION (PER APPROPRIATE BLOCK)		
20. Do you intend to file an appeal? (b)(6)	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed? (b)(6)	<input type="checkbox"/>	<input type="checkbox"/>
COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)		
22. Creditor's Name (Last, First, MI): (b)(6) CAPT, USN	23. Date: 27 JAN 2010	
MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	27. Date: 27 JAN 2010
MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	30. Date: 27 JAN 2010
COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402
NAVPERS 1910-31 (Rev. 08-2018) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 15 January 2020

1. From: Commanding Officer, USS GERALD R. FORD (CVN 78)	2. UIC: 23173
3. To: (b)(6) USN	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(4a)	MILPERSMAN REFERENCE
(4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by USS GERALD R. FORD Security Department investigation into use of Lysergic Acid Diethylamide (LSD) of (b)(6)	1910-146
(4b) Separation by Reason of Misconduct - Drug Abuse as evidenced by USS GERALD R. FORD Security Department investigation into possession of Lysergic Acid Diethylamide (LSD) of (b)(6)	1910-146
(4c)	

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	ELECT	WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. <i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i>		(b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i>		
8. To request an administrative board. <i>(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)</i>		
9. To representation at an administrative board by qualified counsel.		
10. To representation at an administrative board by civilian counsel at your own expense.		
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2018) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT/INITIAL/APPROPRIATE BLOCK)

- | | | | |
|--|--------------------------|--------------------------|-------------------------------------|
| 20. Do you intend to file an appeal? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 21. Do you request separation before your appeal is decided or time for appeal has passed? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6) LCDR, JAGC, USN, by direction	23. Certifier's Signature: (b)(6)	24. Date: 16 JAN 2020
---	--	------------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 16 JAN 2020
---	---	------------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 23 JAN 2020
---	---	------------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)**

**Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE**

Date: 12-Aug-2019

1. From: Naval Air Station Joint Reserve Base New Orleans

2. UIC: 00206

3. To: (b)(6)

(4a) Drug Abuse - Violation of UCMJ Art. 112(a) Drug Use, as evidenced by Non-Judicial punishment for positive urinalysis dated 18 Jul 19.

1910-146

(4b) Drug Abuse - Violation of UCMJ Article 112(a) Drug Possession, as evidenced by (b)(6)
(b)(6) Police Report (b)(6)

1910-146

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. *(Classified documents will be summarized in unclassified form.)*
8. To request an administrative board. *(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)*
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel	18. Address of Military Counsel:	19. Phone Number
------------------------------	----------------------------------	------------------

CIVILIAN COLOCATION APPEAL INFORMATION (RESPONDENT IN CIVIL COLOCATION)		YES	NO	N/A
---	--	-----	----	-----

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------------------	--------------------------	--------------------------	--------------------------

21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------	--------------------------

CERTIFICATION OF COMMANDING OFFICER OR SUPERVISOR		RECEIVED	APPROVED	DATE
---	--	----------	----------	------

22. Certifier's Name (Last, First, MI): (b)(6)	(b)(6)	24. Date: 12AUG19
---	--------	--------------------------

MEMBER CERTIFICATION		(b)(6)
----------------------	--	--------

I ACKNOWLEDGE RECEIPT OF THIS NOTICE		RECEIVED
--------------------------------------	--	----------

25. Service Member's Name (Last, First, MI) (b)(6)	26.	27. Date: 12AUG19
---	-----	--------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE (b)(6)		28.	30. Date: 12AUG19
--	--	-----	--------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)		31. Counsel's Name (Last, First, MI)	32. Counsel's Signature	33. Date:
---------------------------------------	--	--------------------------------------	-------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2016) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 22-Aug-2019

1. From: Commanding Officer, Naval Medical Center San Diego, California

2. UIC: 00259

3. To: (b)(6) U.S. Navy, [REDACTED]

REASONS FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by the positive urinalysis results for cocaine dated 22 April 2019.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-183 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING INITIAL APPROPRIATE RIGHTS:

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE

ENCLOSURE (2)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICES

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION / RESPONDENT INITIAL APPROPRIATE BLOCK		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMANDER CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)		24. Date:
22. Certifier's Name (Last, First, MI): (b)(6) By direction	23. Certifier's Signature: (b)(6)	24. Date: 26 AUG 17

MEMBER CERTIFICATION		27. Date:
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature (b)(6)	27. Date: 26 AUG 17

MY RESPONSE TO THIS NOTICE IS COMPLETE		30. Date:
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature (b)(6)	30. Date: 26 AUG 17

COUNSEL CERTIFICATION (IF APPLICABLE)		33. Date:
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 12 SEP 2019

1. From: COMMANDING OFFICER, VAW-126
3. To: (b)(6)

2. UIC: 09963

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCES

- (4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by you being detained for possession of Marijuana on 05 August 2019.

1910-146
1910-233

(4b)

R
E
S

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions:

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-165 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK) SELECTED WAIVED

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (b)(6)
(Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis of the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)		
ADDITIONAL NOTICE		
12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.		
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.		
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.		
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.		
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below-named counsel has been appointed your military counsel for consultation and/or representation for this action.		
17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		
20. Do you intend to file an appeal? <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>		
21. Do you request separation before your appeal is decided or time for appeal has passed? <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>		
COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")		
22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 5 Dec 2019
MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 12 Sep 2019
MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 09 DEC 2019
COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 2 of 2

Enclosure (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE		
Date:	07-Mar-2019	
1. From:	Commanding Officer, Naval Medical Center San Diego, California.	
2. UIC:	00259	
3. To:	(b)(6) US [REDACTED]	
REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING		
(4a)	Separation by Reason of Misconduct - Drug Abuse as evidenced by the positive urinalysis results for cocaine (COC) dated 5 October 2018 and CO's NJP of 13 December 2018 for VUCMJ, Article 112a - Wrongful use of controlled substance.	MILPERSMAN REFERENCE 1910-146
(4b)	[REDACTED]	[REDACTED]
(4c)	[REDACTED]	[REDACTED]
Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.		
If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.		
YOU ARE ENTITLED TO THE FOLLOWING RIGHTS IN AN APPROPRIATE ORDER: <ul style="list-style-type: none"> 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) 6. To submit statements to the administrative board or to the separation authority in lieu of a board. 7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.) 8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.) 9. To representation at an administrative board by qualified counsel. 10. To representation at an administrative board by civilian counsel at your own expense. 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved. 		RIGHTS WAIVED (b)(6)

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 1 of 1
 ENCLOSURE (1)

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?

21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMANDER CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6) By direction	23. Certifier's Signature: (b)(6)	24. Date: 7 MAR 2015
--	--	-----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. (b)(6)	27. Date: 27 MAR 2015
---	------------	------------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 27 MAR 2015
---	---	------------------------------

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPIERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 23-Jun-2020

1. From: COMMANDING OFFICER, USS CARL VINSON (CVN-70)

2. DDC: 28993

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

- (4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by your admission of wrongful use of a controlled substance to wit: Lysergic acid diethylamide (LSD) at or near San Diego, California, from on or about 1 June 2018 to on or about 1 January 2019.

1910-146

- (4b) Separation by Reason of Misconduct - Drug Abuse as evidenced by your admission of wrongful use of a controlled substance to wit: Lysergic acid diethylamide (LSD) at or near Bremerton, Washington, from on or about 2 January 2019 to on or about 30 November 2019.

1910-146

(4c)

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-188 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

(ELECT) (WAIVE)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 191031 (Rev. 06-2015)****PREVIOUS EDITIONS ARE OBSOLETE****Supporting Directive MILPERSMAN 1910-402/404****ADMINISTRATIVE BOARD PROCEDURE (Continued) / ADDITIONAL NOTICE (Continued)**

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records, review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT, INITIAL APPROPRIATE BLOCK)		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION) (Initials or Signature)		
22. Certifier's Name (Last, First, MI): (b)(6) LNC, USN, BYDIRCO	23. Certifier's Signature:	24. Date: 22 JUN 20

MEMBER CERTIFICATION (Initials or Signature)		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6) USN	26. Service Member's Signature (b)(6)	27. Date: 22 JUN 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6) USN	29. Service Member's Signature (b)(6)	30. Date: 22 JUN 20

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 13 November 2019

1. From: COMMANDING OFFICER, HELICOPTER SEA COMBAT SQUADRON THREE | 2. UIC: 09822
3. To: (b)(6) USN, DODID (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a)

SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY ADMISSION IN SERVICEMEMBER'S VOLUNTARY WRITTEN STATEMENT DATED 16 OCTOBER 2019 AND NJP RESULTS DATED 8 NOVEMBER 2019.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

- | | ELECT | WAIVE |
|---|--------|-------|
| 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
<i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i> | (b)(6) | |
| 6. To submit a written statement for consideration by separation authority. | | |
| 7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation.
<i>(Classified documents will be summarized in unclassified form.)</i> | | |
| 8. To request an administrative board, if you have 6 or more years of total active and or reserve military service.
<i>(Failure to appear without good cause constitutes a waiver to be present at administrative board.)</i> | | |
| 9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service. | | |
| 10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service. | | |
| 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active-duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved. | | |
| 12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility. | | |

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation.
(Classified documents will be summarized in unclassified form.)
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service.
(Failure to appear without good cause constitutes a waiver to be present at administrative board.)
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active-duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.

14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.

15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.

16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) CDR, USN, CO	23. (b)(6)	24. Date: 15 NOV 19
--	------------	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 19 NOV 19
---	---	----------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 19 NOV 19
---	---	----------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE

Date: 07-May-2020

1. From: COMMANDING OFFICER, USS CARL VINSON (CVN-70) 2. UIC: 20993
3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

- (4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by your positive urinalysis for marijuana did 3 April 2020.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

(b)(6)

ELECT

WAIVE

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2016) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute lenient characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT, INITIAL APPROPRIATE SECTION)		
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

22. Certifier's Name (Last, First, MI): (b)(6) LNC, USN, BYDIRCO	23. Certifier's Signature: (b)(6)	24. Date: 7 MAY 20
---	--------------------------------------	---------------------------

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6) USN	26. Service Member's Signature: (b)(6)	27. Date: 07 MAY 20
MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6) USN	29. Service Member's Signature: (b)(6)	30. Date: 13 May 20

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 191031 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 10 October 2019

1. From: COMMANDING OFFICER, HELICOPTER SEA COMBAT SQUADRON THREE	2. UIC: 09822
3. To: (b)(6) USN, DODID (b)(6)	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING **MILPERSMAN REFERENCE**

(4a)	SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY DRUG LAB RESULTS DATED 9 SEP 2019.	1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions

If your separation is approved, it will result in discharge; suspended discharge; release from active duty to a Reserve Component; transfer from Selected Reserve to Individual Ready Reserve (IRR); or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	ELECT	WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. <i>(Non-lawyer counsel may be appointed as determined by commanding officer.)</i>	(b)(6)	
6. To submit statements to the administrative board or to the separation authority in lieu of a board.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. <i>(Classified documents will be summarized in unclassified form.)</i>		
8. To request an administrative board. <i>(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)</i>		
9. To representation at an administrative board by qualified counsel.		
10. To representation at an administrative board by civilian counsel at your own expense.		
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910-31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		(b)(6)	YES	NO	NIA
20. Do you intend to file an appeal?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

22. Certifier's Name (Last, First, MI): (b)(6)	23. (b)(6)	24. Date: 18 OCT 19
---	------------	------------------------

MEMBER CERTIFICATION	
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.	
25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)
	27. Date: 21 OCT 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.	
28. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)
	30. Date: 21 OCT 19
COUNSEL CERTIFICATION (IF APPLICABLE)	
31. Counsel's Name (Last, First, MI)	
	33. Date:

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402

NOTIFICATION PROCEDURE

Date: 07-Feb-2020

1. From: COMMANDING OFFICER, USS MAHAN (DDG 72)

2. UIC: 21946

3. To: (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

- (4) SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY YOUR NON JUDICIAL PUNISHMENT ON 28 JAN 2020; POSITIVE URINALYSIS RESULT ON 4 DEC 2019.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.)
- (b)(6)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation.
(Classified documents will be summarized in unclassified form.)
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service.
(Failure to appear without good cause constitutes a waiver to be present at administrative board.)
9. To representation at an administrative board by qualified counsel; if you have 6 or more years of total active and or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 5 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2018) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action:

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):	23. Certifier's Signature:	24. Date:
---	----------------------------	-----------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE:

25. Service Member's Name (Last, First, MI): (b)(6)	(b)(6)	27. Date: 07 FEB 24
--	--------	----------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6)	(b)(6)	30. Date: 07 FEB 24
--	--------	----------------------------

31. Counsel's Name (Last, First, MI):	32. Counsel's Signature:	33. Date:
---------------------------------------	--------------------------	-----------

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)**

PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE

Date: 25-Nov-2019

1. From:	CAPT (b)(6) (b)(6)	USS ANCHORAGE (LPD 23)	2. UIC: 3015A
3. To:			

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a)	SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY A POSITIVE URINALYSIS RESULT FROM A SAMPLE COLLECTED ON 04 OCT 2019. URINALYSIS RESULTS RETURNED POSITIVE FOR THC USE.	1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible Is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-16G is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

- 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.)
- 6. To submit a written statement for consideration by separation authority.
- 7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. *(Classified documents will be summarized in unclassified form.)*
- 8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. *(Failure to appear without good cause constitutes a waiver to be present at administrative board.)*
- 9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.
- 10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
- 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
- 12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserves and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

(N/A)

20. Do you intend to file an appeal?

21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI):

23. Certifier's Signature:

24. Date:

(b)(6)

25 Nov 2019

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI):

(b)(6)

Date:

27. Date:

(b)(6)

25 Nov 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI):

29. Service Member's Signature:

30. Date:

(b)(6)

(b)(6)

25 Nov 19

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI):

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPER 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 09-May-2019

1. From:	Commanding Officer, Naval Medical Center San Diego, California	2. UIC:	00259
3. To:	(b)(6) U.S. Navy, XXX-XX	(b)(6)	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a)	Separation by Reason of Misconduct - Drug Abuse as evidenced by the positive urinalysis results for tetrahydrocannabinol dated 21 February 2019 and CO's NIP of 9 May 2019 for violation of UCMR Article 112a - Wrongful use of controlled substance.	1910-146
------	---	----------

(4b)

(4c)

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE RIGHTS LISTED IN THE APPROPRIATE BLOCK

ELECTED

WAIVED

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERNS 1910/31 (Rev. 06-2015)**

PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

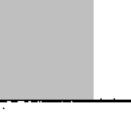
17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAR INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
---	--	-----	----	-----

20. Do you intend to file an appeal?
21. Do you request separation before your appeal is decided or time for appeal has passed?

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)		23. Certificate Signature:	24. Date:
22. Certifier's Name (Last, First, MI): (b)(6)	By direction		9 May 19

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date:  09 MAY 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date:  10 MAY 19

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERNS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402

NOTIFICATION PROCEDURE

Date: 29-Jan-2020

1. From: Commanding Officer, Hopper Information Services Center	2. UIC: 53261
3. To: (b)(6) USN	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING	MILPERSMAN REFERENCE
(4a) SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE as evidenced by positive urinalysis report from Navy Drug Screening Lab Jacksonville dated 9 December 2019	1910-146
(4b)	
(4c)	

Least Favorable Characterization of Service Possible Is General (Under Honorable Conditions)

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-1651 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	SELECTED (check one) WAIVE (check one)
3. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)	
6. To submit a written statement for consideration by separation authority.	
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)	
8. To request an administrative board; if you have 8 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board)	
9. To representation at an administrative board by qualified counsel; if you have 6 or more years of total active and or reserve military service.	
10. To representation at an administrative board by civilian counsel at your own expense, if you have 8 or more years of total active or reserve military service.	
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.	
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.	

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)**

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICES

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty of Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below-named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6) CAPT, USN	23. Certifier Signature: (b)(6)	24. Date: 1/29/2020
---	--	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6) USN	26. Service Member's Signature (b)(6)	27. Date: 1/29/20
---	--	--------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6) USN	29. Service Member's Signature (b)(6)	30. Date: 1/31/20
---	--	--------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)**

**Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE**

NOTIFICATION PROCEDURE

Date: 04-May-2020

1. From: Commanding Officer, Navy Information Operations Command, Texas

2. UIC: 49721

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Drug Abuse, as evidenced by positive urinalysis on 17DEC19.

1910-146

(4b) Separation By Reason Of Misconduct - Commission of a Serious Offense, as evidenced by (b)(6) (b)(6) Police Department DWI Case Report on (b)(6) Violation of UCMJ Article 113, Drunken or reckless operation of vehicle.

1910-142

(4c).

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-156 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. *(Classified documents will be summarized in unclassified form.)*
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. *(Failure to appear without good cause constitutes a waiver to be present at administrative board.)*
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE**

Page 1 of 2

ENCLOSURE (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERNS 1910/31 (Rev. 06-2015)Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in record review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT: INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6)	23. (b)(6)	24. Date: 4 MAY 20
---	------------	-----------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. (b)(6)	27. Date: 09 MAY 20
---	------------	------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. (b)(6)	30. Date: 09 MAY 20
---	------------	------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI) DSO Attorney	32. Counsel's Signature:	33. Date:
--	--------------------------	-----------

FOR OFFICIAL USE ONLY.
PRIVACY SENSITIVE

Page 2 of 2

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 19-Jun-2019

1. From:	Commanding Officer, USS NEW YORK (LPD 21)	2. LIC:	3013A
3. To:	(b)(6) USN, XXX-X:(b)(6)		

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING		MILPERSMAN REFERENCE
(4b)	SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE - as evidenced by admission of drug use	1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	ELECT	WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)	(b)(6)	
6. To submit statements to the administrative board or to the separation authority in lieu of a board.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)		
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)		
9. To representation at an administrative board by qualified counsel.		
10. To representation at an administrative board by civilian counsel at your own expense.		
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2016) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)			
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) LTJC, Legal Officer, By Direction	(b)(6)	24. Date: 19JUN2019
--	--------	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 22JUL16
---	---	--------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)	29. Service Member's Signature:	30. Date:
---	---------------------------------	-----------

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERNS 1910/31 (Rev. 06-2016) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCESS

Date: 03-Mar-2020

1. From:	Commanding Officer, Assault Craft Unit TWO	2. IIC:	53210
3. To:	(b)(6) USN, XXXXX (b)(6)		

REASON FOR ADMINISTRATIVE SEPARATION PROCESSING		REF ID: MAN REFERENCE
(4a)	Separation by reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results. Navy Drug Log report on 28 February 2020. (b)(6)	1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component; transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING INFORMATION AND PROPERTY (BLOCK)		EFFECTIVE DATE	WALLET CARD
5.	To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (b)(6) (Non-lawyer counsel may be appointed as determined by commanding officer.)		
6.	To submit a written statement for consideration by separation authority.		
7.	To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)		
8.	To request an administrative board, if you have 6 or more years of total active and/or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)		
9.	To representation of an administrative board by qualified counsel, if you have 6 or more years of total active and/or reserve military service.		
10.	To representation of an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.		
11.	If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction in reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		
12.	To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and/or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-632) for review. If elected, GCMCA or higher assumes separation authority responsibility.		

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE

Page 1 of 2

Enclosure 1

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive: MILPERSMAN 1910-402/404
RAVPERS 1910/31 (Rev. 06-2013) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURES (continued)

ADDITIONAL NOTICES

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

GIVEN AND SIGNED AT THE ABOVE INFORMATION IS CORRECT AND UP TO DATE		Date: <u>3/13/2020</u>
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMBINED DEPARTMENT OF DEFENSE)		24. Date: <u>3/13/2020</u>
22. Certifier's Name (Last, First, MI): (b)(6)	(b)(6)	

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature (b)(6)	27. Date: <u>3 MARCH 2020</u>

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature (b)(6)	30. Date: <u>3 MARCH 2020</u>

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature	33. Date:

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 2 of 2

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
MILPERSMAN 1910-31 (Rev. 08-2015)**

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 12-Dec-2019

1. From: Commanding Officer, USS NIMITZ (CVN 68)	2. UIC: 03368
3. To: (b)(6) USN	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a)	Separation by Reason of Misconduct - Commission of a Serious Offense as evidenced by violation of Uniform Code of Military Justice, Article 92 - Violation or failure to obey other lawful order; admissions made during Master Chief Disciplinary Review Board of 7 December 2019, Executive Officer's Inquiry of 9 December 2019, and Captain's Mast of 12 December 2019.	1910-142
(4b)	Separation by Reason of Misconduct - Commission of a Serious Offense as evidenced by violation of Uniform Code of Military Justice, Article 113 - Drunken or reckless operation of a vehicle, aircraft, or vessel; admissions made during Master Chief Disciplinary Review Board of 4 November 2019 and Captain's Mast of 8 November 2019; (b)(6) Police Department Incident Case Number (b)(6)	1910-142
(4c)	Separation by Reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results report dated 26 November 2019.	1910-146

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserves to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ELECT WAIVE

(b)(6)

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
AVPERS 1910/31 (Rev. 08-2015)**

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (cont'd/next)

ADDITIONAL NOTICE:

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge or completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	(b)(6)
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	(b)(6)

22. Certifier's Name (Last, First, MI): (b)(6) L.T. JAGC, USN BYDIRCO	23. Certifier's Signature: (b)(6)	24. Date: 12 DEC 2019
--	--	------------------------------

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6) USN	26. Service Member's Signature: (b)(6)	27. Date: 12 DEC 2019

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6) USN	29. Service Member's Signature: (b)(6)	30. Date: 12 DEC 2019

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERM 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 09 MAY 2019

1. From: Commanding Officer, Patrol Squadron Four Zero	2. UIC: 09674
3. To: (b)(6)	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(a)	MILPERSMAN REFERENCE
(a) Admission of Drug Use - Psilocybin Mushrooms	1910-146
(b)	
(c)	

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-188 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

- | | |
|---|--------|
| 5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.) | (b)(6) |
| 6. To submit statements to the administrative board or to the separation authority in lieu of a board. | |
| 7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.) | |
| 8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.) | |
| 9. To representation at an administrative board by qualified counsel. | |
| 10. To representation at an administrative board by civilian counsel at your own expense. | |
| 11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved. | |

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVE

Page 1 of 2

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 08-2016) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE:

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are members not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute inactive characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	N/A
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6)	23. Commanding Officer's Signature: (b)(6)	24. Date: 09 MAY 19
---	---	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 09 MAY 19
---	---	----------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Date: 09 MAY 19
---	----------------------------

COUNSEL CERTIFICATION (IF APPLICABLE)

30. Counselor's Name (Last, First, MI)	31. Counselor's Signature: [Signature]	32. Counselor's Date: 09 MAY 19
--	---	--

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 2 of 2

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE

Date: 09-Mar-2020

1. From: Commanding Officer, Training Support Center San Diego

2. UIC: 61690

3. To: (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

- (4a) Separation by reason of Misconduct, Drug Abuse as evidenced by VUCMJ Article 112a - Wrongful use of a controlled substance (Cocaine 123ng) on or about 15 January 2020.

MILPERSMAN
1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING RIGHTS (INCLUDE APPROPRIATE BLOCKS)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense.
(Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. *(Classified documents will be summarized in unclassified form.)*
8. To request an administrative board. *(Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)*
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction in a reduced pay grade upon transfer may be directed. If you are being processed for misconduct, Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

(b)(6)

WAIVE

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2018) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pay.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel: Military Counsel Not Yet Detailed (b)(6) Civilian Counsel	18. Address of Military Counsel: (b)(6)	19. Phone Number: (b)(6)
--	--	---------------------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT IN MORE APPROPRIATE BLOCK)			
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMANDER CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)		
22. Certifier's Name (Last, First, Mi): (b)(6)	(b)(6)	24. Date: 20200310

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, Mi) (b)(6)	(b)(6)	27. Date: 20200310

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, Mi) (b)(6)	29. Service Member's Signature (b)(6)	30. Date: 20200310
COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, Mi) (b)(6)	32. Counsel's Signature (b)(6)	33. Date: 20200310

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPIERS 1910/31 (Rev. 06-2015) **PREVIOUS EDITIONS ARE OBSOLETE**

NOTIFICATION PROCEDURE

Date: 3 June 2020

1. From: Commanding Officer, Naval Base Kitsap	2. UIC: 46260
--	---------------

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING		MILPERSMAN REFERENCE
(4a)	Separation by Reason of Misconduct - Drug Abuse, as evidenced by positive urinalysis on or about 27 January 2020	1910-146
(4b)		
(4c)		

Least Favorable Characterization of Service Possible Is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)	ELECT	WAIVE
5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)	(b)(6)	
6. To submit a written statement for consideration by separation authority.		
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)		
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)		
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.		
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.		
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.		
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.		

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)**

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally or in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute a derivative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)		YES	NO	NA
20. Do you intend to file an appeal?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)		
22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 10 Jun 20

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	27. Date: 26 JUN 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	(b)(6)	30. Date: 26 JUN 20

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE:

Date: 17 April 2020

1. From: COMMANDING OFFICER, HELICOPTER SEA COMBAT SQUADRON THREE
2. UIC: 09822

3. To: (b)(6) USN, DOD ID: (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING:

(4a)

SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY
DRUG LAB RESULTS DATED 6 APRIL 2020 AND NJP DATED 10 APRIL 2020.

MILPERSMAN REFERENCE:

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible Is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK):

ELECTED

NO WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.) (b)(6)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE:

13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> N/A
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) CAPT, USN, CO	23(b)(6)	24. Date: 24 APR 20
---	----------	----------------------------

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 24 APR 20
---	---	----------------------------

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 24 APR 20
---	---	----------------------------

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:
--------------------------------------	--------------------------	-----------

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERNS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

Date: 19-Mar-2020

1. From: Officer In Charge, Aviation Support Detachment | 2. UIC: 54077
3. To: (b)(6)

(4a) Misconduct - Drug Abuse as evidence by positive urinalysis | 1910-146

(4b) No other charges.

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO THE FOLLOWING VARIOUS TYPES OF PROTECTION:

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (b)(6)
(Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. *(Classified documents will be summarized in unclassified form.)*
8. To request an administrative board, if you have 5 or more years of total active and/or reserve military service. *(Failure to appear without good cause constitutes a waiver to be present at administrative board.)*
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and/or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and/or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE**

Supporting Directive MILPERSMAN 1910-402/404

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be admitted.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:
-------------------------------	----------------------------------	-------------------

20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

22. Certifier's Name (Last, First, MI): (b)(6)	23. Certifier's Signature: (b)(6)	24. Date: 19MAR20
---	--	--------------------------

MEMBER CERTIFICATION		
I ACKNOWLEDGE RECEIPT OF THIS NOTICE.		
25. Service Member's Name (Last, First, MI) (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 19MAR20

MY RESPONSE TO THIS NOTICE IS COMPLETE.		
28. Service Member's Name (Last, First, MI) (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 19MAR20

COUNSEL CERTIFICATION (IF APPLICABLE)		
31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 3 May 2019

1. From: Commanding Officer, Southwest Regional Maintenance Center	2. UIC: 55236
3. To: (b)(6) USN	

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by reason of misconduct - Drug Abuse as evidenced by your positive urinalysis on 19 February 2019.	1910-146
--	----------

(4b)

(4c)

Least Favorable Characterization of Service Possible Is Under Other Than Honorable Conditions

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

[ELECT]

[WAIVE]

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel *may be appointed as determined by commanding officer.*) (b)(6)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.